

Meeting:	Healthwatch Barnsley Strategic Advisory Board	
Date:	20 June 2017	
Location:	The Core, County Way, Barnsley	
Chair:	Adrian England	
<u>Present:</u> Adrian England Mark Smith Tony Alcock Margaret Linqvist Wendy Hardcastle Ian Guest Margaret Baker	<u>Apologies:</u> Christine Key Teresa Gibson (HW Manager)	
<u>In attendance:</u> John Marshall (Interim Chief Executive, Voluntary Action Barnsley) Carolyn Ellis (Minutes)		
1 & 2 Welcome, Apologies and Declarations of Interest		
AE welcomed everyone to the meeting and introductions took place for the benefit of John Marshall, Interim Chief Executive of Voluntary Action Barnsley. There was a query about the forthcoming meeting dates, these will be resent following this meeting. Action CE/JM		
3. Minutes of Last Meeting & Matters Arising		
No minutes were available due to annual report obligations. This will be picked up at the next meeting.		
Voluntary Action Barnsley business update, financial statement and service contract, monitoring		
JM has come to Voluntary Action Barnsley to look at reducing expenditure and to look at opportunities for the organisation.		
AE mentioned that he has serious concerns regarding the Healthwatch contract and if the commissioners know of TG's resignation.		
AE highlighted that the annual report needs to be completed by 30 June to ensure that statutory requirements are met and that Healthwatch Barnsley need to be represented at Healthwatch England's Annual Conference. Previously board members, volunteers and staff have attended the		

meeting and it is an excellent opportunity to network and learn good practice. JM confirmed that he will attend the conference with TG as TG's last working day has not been agreed as yet. The dates of the conference will be circulated after the meeting to see which volunteers are able to attend. **Action CE**

AE mentioned that he was concerned about the £40,000 service charge that has been taken from the contract and that this has doubled from previous years and he also expressed concern that the budget had not taken into account enough volunteer expenses. JM explained that the contract has been properly apportioned and that he would send a breakdown of service charges to the Strategic Advisory Board members. **Action JM**

AE said that he had seen the monitoring report for quarter one and was happy with this and asked about quarter two's report. JM confirmed that this will be completed on time.

5. Business Plan Update and Annual Report Update

This was discussed at the previous meeting and needs to be completed but the work on the annual report has superseded this piece of work. JM confirmed that the report will be ready and available for Strategic Advisory Board members on Wednesday 28 June. **Action CE/JG to circulate to Strategic Advisory Board members for comment**

CE gave an update about the report and what will be included. CE confirmed that all information needs to be with staff by the end of the week. When it was asked why the template has changed for the annual report AE and CE explained that it is to ensure it meets the requirements of Healthwatch England and the Care Quality Commission. CE confirmed that most of the information for the report has been received for the report.

AE confirmed that the annual report will be presented to the Health and Wellbeing Board in November.

Questions asked in relation to this agenda item:

- TA asked when it will be completed, JM confirmed it will be completed by Wednesday.
- MS asked about the completion of the business plan, AE said it will be looked at after the annual report and the quarter two report is completed.
- JM asked if the July meeting should be to look at the quarter two monitoring report and the August meeting to look at the business plan. This was agreed by the Strategic Advisory Board members.
- IG asked about the AGM in September and if this was the same date as the board meeting? AE confirmed that the AGM is an additional meeting in September, usually at the end of the month and held at the Digital Media Centre.

6. Mental Health Crisis Care Concordat (MHCCC) Update

MS gave an update to the meeting on the attached document. Once he had covered the background to the document that had been tabled at the meeting the following questions and comments were made:

- AE commented that the Mental Health Alliance needs to be the focus to ensure that all partners can communicate effectively to ensure that the care of people is paramount.
- It was commented that the Clinical Commissioning Group have received funding to ensure that mental health services are viewed as vital and important as physical health.
- AE informed the group that there is currently a three week wait for an initial appointment

with CAMHS but then young people are waiting nearly a year for their second appointment and treatment. AE also spoke about the Thrive programme which is available for schools to help with mental health issues in young people but this programme needs to be paid for and schools do not have the budget, currently 30 of the 76 schools in Barnsley are signed up. However, early intervention is vital for the health of young people.

- IG asked about GP intervention. MS said that there is a large skills gap with GPs training in relation to mental health services. IG asked if we can monitor as training is introduced for new GPs to address the skills gap and training needs.
- MB asked about how SWYFT are doing some consultations on mental health how does this fit in with the MHCCC work? MS mentioned this is about older people's services and it will be interesting what will happen with the comments and views captured at the events. It is also difficult to say exactly what is being delivered specifically in Barnsley due to the area that SWYFT covers.
- The local authority will be hosting a workshop on the way forward which will include members of the public and service providers. Members of the Strategic Advisory Board will also be in attendance.

7.STP update

Regional

AE informed the group that purdah had put a stop to STP work but since the election this has started again.

The regional group is currently looking at and trying to agree their Memorandum and Articles. The group has representation from various health and social care providers. Healthwatch Barnsley represents the regional Healthwatch organisations and Voluntary Action Rotherham represents the voluntary sector. Currently the group is also discussing what they will call the STP 'in action' once plans have been agreed.

Local Place Based Plan

This area of the STP is moving quite quickly. The preference at the moment is for the Area Managers at Barnsley Council to lead on this to ensure communication between the wards in Barnsley. This has been trialled in the Dearne and has worked well. Work is also being undertaken in Athersley to see how the approach taken in the Dearne works in a different ward. Work is needed to look at how to engage the other four wards. A video is currently being produced to promote this but it is currently a work in progress.

Questions and comments relating to this agenda item:

- AE mentioned that the Manager needs to recruit new volunteer Champions to engage the public. He suggested looking for community representatives that will work in their local area and get feedback on their health and social services.
- AE mentioned that safeguarding training is a must for all volunteers due to the nature of the work as well as training on the Mental Capacity Act and Deprivation of Liberty Safeguards.
- MS asked what is the optimum number of volunteers we would need? AE suggested 24 which would equate to 4 per ward.
- IG asked if we will be wrong-footed due to needing volunteers and a manager to work on the Local Place Based Plan. AE mentioned that it would depend on the work that we would need to update on the plan.
- MS asked if we can transfer the learning from the Dearne to other areas? AE confirmed

that hopefully we can and it's about us being where people are in order to talk to them.

- MS asked when the volunteers will be recruited and AE confirmed once the new manager is in post.

8. Any other business

AE informed the group that a CCG board meeting took place recently where Save Our NHS publically said that they had no faith in Healthwatch Barnsley. Dr. Nick Balac from the CCG publically stated that the CCG does have faith and confidence in Healthwatch Barnsley and this has been minuted.

ML informed the group that she is on the priority list for a knee replacement so may not be available for future meetings post-operation.

MS is attending the MHCCC meeting on the afternoon of 20 June 2017.

WH has sent some existing business plans to TG to help with the working and format of the reconfigured business plan.

MB commented that carers in Barnsley are still struggling to communicate to services about the reality of being a carer and how difficult it can be when caring for a loved one when you have a small family, or family that live far away.

JM will meet with AE to look at the manager's job description. AE said that he will access the Healthwatch England site to get a model job description. **Action AE**

9. Date and time of Next Meeting

This will be sent out as a separate item and will detail all forthcoming meetings.