

<b>Meeting:</b>	Healthwatch Barnsley Strategic Advisory Board	
<b>Date:</b>	13 <sup>th</sup> March 2017	
<b>Location:</b>	The Core, County Way, Barnsley	
<b>Chair:</b>	Mark Smith deputising for Adrian England	
<b><u>In attendance:</u></b> Carriane Stones	<b><u>Apologies:</u></b> Christine Key Wendy Hardcastle	
<b><u>Present:</u></b> Adrian England - Arrived 12:00pm Ian Guest Tony Alcock Margaret Dennison Margaret Baker		
<b>1 &amp; 2 Welcome, Apologies and Declarations of Interest</b>		
<b>Action by</b>		
MS Welcomed attendees and asked if there were any declarations of interest for the agenda or any apologies.		
Apologies were received from Christine Key and Wendy Hardcastle. MS advised that AE would be arriving late due to another appointment.		
<b>3. Minutes of Previous Meeting</b>		
The minutes from the previous meeting were reviewed by the board and agreed as true reflection of discussions.		
Members were advised that the action log would be discussed at the next meeting of the board to be held on the 19 <sup>th</sup> of March 2017.		
This was an additional business meeting of the board arranged to look at Healthwatch future direction and staffing.		
<b>4. Change in staffing</b>		

CS followed on from an e-mail sent out to the board on the 27<sup>th</sup> of February 2017 to verbally confirm that she was leaving post on the 15<sup>th</sup> of March 2017.  
CS outlined that VAB had undertaken an internal recruitment exercise and had made the decision to recruit Teresa Gibson on a 3 month probationary period, with the agreement of the board. The meeting was quorate and members agreed on the appointment.

## **6. Voluntary Action Barnsley**

### **Business Update**

Christine Drabble (CD) Acting Chief Executive for Voluntary Action Barnsley came to the meeting to provide an update on Voluntary Action Barnsley.

VAB had approached BMBC due to their having a small cash flow problem, BMBC have responded by awarding Voluntary Action Barnsley the contract until September 2017.

Voluntary Action Barnsley now needs to look at attracting funding and look at ways to support infrastructure.

Voluntary Action Barnsley is also going to be working with a freelance bid writer, to attract additional funding.

The board received the information and a discussion was had about Healthwatch Barnsley sustainability and future choices.

### **Financial Statement**

The financial information and service contract had been shared in advance of the meeting with board members.

CD took board members through the financial information presented and outlined overall cash flow, business development surplus and staff costs.

Profit and loss showed where Healthwatch is at the end of February, CD advised that £4361.00 surplus from additional activity has been transferred to the main Healthwatch Barnsley business pot which brings the balance at the end of February to £9,300.00.

CS has been proactive in bringing other funds into the service and moving into 17/18 CD advised that she had produced another budget based on the original tender which without additional funds would leave Healthwatch Barnsley in a small deficit position.

CD advised that VAB had again had issues when drawing funds from BMBC for this contract. MS asked if the board should respond to this with a formal letter. This action was agreed by the board.

### **Service Contract**

The board advised that they would like regular update reports on progress, from VAB and would like to enter in to conversations with BMBC Service commissioners earlier than September about the +1+1 period of the service contract.

### **Monitoring**

CS advised that in advance of her departure she had looked through the monitoring of the contract to ensure that we are fulfilling requirements.

CS discussed with the board membership and bi-monthly meetings, and advised that these had been flagged with the service commissioner.

## 6. Regional STP

CS advised that TG is leading on the Sustainability and Transformation Plan commissioned through NHS England. CS reiterated with the board the independence and the work that had been undertaken by Teresa and the team to date totalling 23 hours of outreach and engagement. CS advised that Healthwatch and Voluntary Action Barnsley were not reliant on people coming to them and that they had identified Service user and Carer groups across the borough as well as Community and Voluntary Sector Groups across the six neighbourhood areas.

In addition to this work they were also holding two focus groups on the 21<sup>st</sup> of March 2017 one in the am and one in the pm in partnership with Voluntary Action Barnsley.

CS advised that MS had volunteered to attend the evening event and IG volunteered to attend the morning event.

**Action:** GD to send information to Ian Guest

MD asked if there was still a local authority standpoint, CS advised that the Local Authority had agreed to support the plans but could not do more due to the plans not going through local cabinet.

## 10. Date and time of Next Meeting

Date: 29<sup>th</sup> March 2017

Location: The Core County Way

Time: 2:00pm - 4:00pm