

Meeting:	Strategic Advisory Board	
Date:	22 February 2018	
Location:	The Core, County Way, Barnsley	
Chair:	Adrian England	
<u>Present:</u> Adrian England Margaret Linquist Tony Alcock Ian Guest Wendy Hardcastle Christine Key Margaret Baker	<u>Apologies:</u> John Marshall Mark Smith	
<u>In attendance:</u> James Goodwin - Minutes Sue Womack		
1 & 2 Welcome, apologies and Declarations of Interest		
AE welcomed everyone to the meeting, apologies were given and there were no declarations of interest.		
3. Minutes of previous meeting / Matters arising		
The minutes of the previous meeting were agreed as a true record.		
Matters arising:		
LL work with GP practices. Further to the first meeting of CCG Equality and Engagement, it was reported that they are doing work with patient reference/participation groups. There may be scope within this for collaborative working and to avoid duplication.		
4. Meetings		
Healthcare Together Board - AE updated. The focus of the meeting is frailty and cardiovascular at the moment.		
GP Federation Forum meeting - Marie Hoyle is at the helm and we have an excellent working relationship with her. Some GPs appear to operate as stand-alone services and do not wish to work collaboratively. At the next meeting it is		

hoped that area managers will attend.

South Yorkshire and Bassetlaw Accountable Care System - The Accountable Care System Shadow Board continues to meet monthly. There are 15 work areas under review. The next and ongoing major independent review is on hospital services, the report of which will be completed by the end of April 2018. A further public engagement event on the review is due to take place in March. An engagement strategy has been further discussed and this is to include a workshop for Elected Members.

The NHS England Conference in Birmingham re patient and public views (PPV) - AE reported that the workshop concentrated on NHS England giving their views for the majority of the engagement and only a short section discussed in a facilitated session on PPV. There were 12 tables each of approximately 8 people and there were only 5 facilitators. He has fed this back to them.

CAMHS - As per our engagement plan, a meeting about this work is to be arranged. AE raised the subject of an independent review of CAMHS (from the service user perspective) by us with the Stronger Communities Partnership Board.

5. Manager's report

Sexual Health Report - The Board expressed their thanks to SW and JB for this. They also had concerns about gaps in service provision within schools and why services are provided differently in certain areas. The Board would also like to know what is being done in relation to Spectrum and addressing issues with this service. The report will be made available to Public Health in due course.

Volunteers - SW reported that Marie Cook is keen to get involved in CAMHS work. SW is also to meet Pat Durie and Carol Dixon and is keen to keep volunteers engaged.

Data Protection/GDPR - SW reported that staff have been sorting through Healthwatch documents, both electronically and also hard copies. These are all being assessed for retention or destruction and this will all be logged. The asset register used will log everything in relation to this. Some information will be password protected, depending upon sensitivity. We have been waiting for the Healthwatch England privacy statement and then working through this. SW will keep the Board updated.

Engagement Plan - SW discussed this with the Board, as well as our decision making protocol, which needs updating. The work on the plan was approved by the Board; CAMHS to be prioritised and the young carers work can be started once it has a framework around it.

Moving premises - We will be based in Priory Campus from 3 April and staff will deal with move confidential files themselves. Everything else will be moved for us over the weekend before 3 April.

Feedback on Equality Conference - SW/GD/JG attended. SW/GD facilitated and JG took notes. A report will be formulated from the information obtained on the day. Further meetings in relation to this will be attended until the report is completed.

Meeting with Area Health Information Services - SW updated on this and showed the Board the related literature. This would be a good form of advertising for us, but it is important that we aren't seen as endorsing any products or services within the booklet. The Board asked that we do not proceed with this, until we have at least seen Healthwatch Doncaster's version of this.

6. Any other business

PLACE - We received last minute information about this. ML will attend. AE may possibly attend too.

SW reported that policies and procedures will be reviewed over the coming months, beginning with safeguarding.

CK reported that she would like to be involved on the Crossroads Care board but was previously advised that this could be a conflict of interest. As they provide care cover for us, we will seek clarification on this from VAB.

Next meeting: TBC